

STAFF MEMO

16 JUNE 2021

RE: FINAL PAY FOR 2020/21 FINANCIAL YEAR

Please ensure that your timesheets are submitted by 5pm Thursday 17th June 2021 as this will be the last pay for this financial year.

RE: PAYMENT SUMMARIES

Please note that payment summaries **WILL NOT** be sent out via email or post this year, they can be accessed through your MYGOV account.